

UC Berkeley - UCSF Graduate Program in Bioengineering  
**Research Mentor/Dissertation Chair Commitment**

Student Name: \_\_\_\_\_

Research Mentor/Dissertation Chair Name: \_\_\_\_\_

Co-Mentor Name (if applicable): \_\_\_\_\_

Research Mentor Department(s): \_\_\_\_\_

Lab Financial Analyst Contact Name & Email: \_\_\_\_\_

Lab Funding Start Date: \_\_\_\_\_

**Funding Start Date:** refers to the first day in which the faculty member is responsible for funding the student. For year one students who join a dissertation lab at the end of their first year, the start date is **August 1**.

Annual funding package is from 8/1 of the current year to 7/31 of the next annual year (i.e., 8/1/25 - 7/31/26)

**Lab Start Date:** Students are expected to be engaged in full time academic study immediately following submission of this form. In order to be eligible for summer financial support, students must be engaged full time in academic study. Leave from academic study is subject to approval by the student’s faculty mentor.

The student’s research mentor is responsible for providing the following support and initiating appointments (if applicable) for the length of a student’s dissertation project:

- **Funding Package** that meets the Program’s annual requirements established by the Executive Committee in conjunction with the UCSF and UCB Graduate Division requirements.
- **Registration Fees and Non-Resident Tuition** (if applicable\*) as established by each campus in conjunction with the Office of The President.
- **Bioengineering Annual Retreat Registration Fee** to attend the Program’s Annual Conference & Retreat.
- **Travel** to appropriate conferences and meetings.
- **Expenses** associated with research activities.

\*Non-Resident Tuition (NRT) applies to international students and out-of-state first year students only. Eligible students (U.S. citizens and permanent residents) are required to obtain California residency by their second year. *NRT is reduced substantially upon advancement to candidacy.*

*I accept this student into my lab for their dissertation research project and agree to the funding and mentoring requirements of the Bioengineering Program.*

---

<b>Student Signature</b>	<b>Print</b>	<b>Date</b>
--------------------------	--------------	-------------

---

<b>Research Mentor / Dissertation Chair Signature</b>	<b>Print</b>	<b>Date</b>
---	--------------	-------------

---

<b>Co-Research Mentor Signature (if applicable)</b>	<b>Print</b>	<b>Date</b>
---	--------------	-------------

---

<b>Graduate Advisor (UCSF) or 1<sup>st</sup> year Faculty Advisor (UCB) Signature</b>	<b>Print</b>	<b>Date</b>
---	--------------	-------------

**UC Berkeley - UCSF Graduate Program in Bioengineering  
Dissertation Committee Update**

After advancing to candidacy, students are required to meet with their dissertation committee on an annual basis, either as a group or individually. The purpose of this meeting is to provide research updates and discuss the student's progress toward completing the dissertation. After each meeting, this form should be signed and submitted to the student's Home Campus administrator.

**Student Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Year Entered Program:** \_\_\_\_\_ **Student ID #:** \_\_\_\_\_

**Date Qualifying Exam Passed:** \_\_\_\_\_ **Date Advanced to Candidacy:** \_\_\_\_\_

**Student comments:** Describe progress toward attaining your degree during the past year (e.g. publications, abstracts, presentations, etc.). Use an additional page or back side as needed.

Describe remaining requirements and progress necessary to complete the dissertation:

---

**Research Mentor and Dissertation Committee Section:**

**Student's Progress is:** (Select one.)

- More than satisfactory                       Satisfactory                       Improvement Needed

Describe the student's progress on their dissertation this year. If Improvement Needed, recommend specific areas and methods for improvement. Use an additional page or back side as needed.

Expected Graduation Term: \_\_\_\_\_

Student Signature	Print	Date
Research Mentor / Dissertation Chair	Print	Date
Second Dissertation Reader	Print	Date
Third Dissertation Reader	Print	Date
Fourth Dissertation Reader (optional)	Print	Date
Fifth Dissertation Reader (optional)	Print	Date