

Plan B — Application for Candidacy for the Doctor of Philosophy Joint Doctoral Program



Submit the completed application to Graduate Services Degrees, 318 Sproul Hall #5900, University of California, Berkeley, Berkeley, CA 94720-5900. Direct questions to degrees@berkeley.edu or telephone (510) 642-7330. **Include a check in the amount of \$90 payable to the Regents of the University of California. Please see instructions on page 2.**

Specify program: _____

S.I.D. # _____

GPA: _____

Name: _____

Email address: _____

(Appearing on student records.)

(Last, first, middle)

Local address: _____

Phone number: () _____

(Number, street, city, zip code)

Previous Degrees Recieved (*specify degree, institution, date degree conferred*):

1. _____
2. _____
3. _____

Members of the dissertation committee (*You must provide an email address for committee members that are not from UC Berkeley*):

_____	_____	_____	_____
Dissertation chair and department	email address	Committee member and department	email address
_____	_____	_____	_____
Committee member and department	email address	Outside committee member and department	

Designated Emphasis:

Note: *If you have been admitted to an approved Designated Emphasis (DE), specify below and obtain the signature of the DE Head Graduate Adviser. Designated emphasis not listed here will not appear on your degree.*

Designated emphasis _____ Signature of Designated Emphasis Head Graduate Adviser _____

Please check the appropriate box (*must be completed by the student*):

1. My research project *does not* involve human subjects or vertebrate animals.

Note: *If your research involves human or live animal subjects, you must take the appropriate online Collaborative Institutional Training Initiative (CITI) course and print out the certificate of completion to **submit with this application for candidacy**. Your application will not be accepted without the CITI certificate.*

2. My research project involves human subjects. I understand that I must (a) obtain protocol approval or a determination of exemption from the Committee for Protection of Human Subjects (CPHS) *prior* to the initiation of the research, and (b) inform the Graduate Division of the protocol number within six months of the advancement to candidacy date.
 - 2a. I have completed and passed all of the modules for the Biomedical or Social-Behavioral course pertaining to human subjects research as offered by the CITI program and a copy of my certificate of completion for the course is attached.
3. My research project involves live vertebrate animals. I understand that I must (a) obtain protocol approval from the Animal Care and Use Committee (ACUC) *prior* to the initiation of the research, and (b) inform the Graduate Division of the protocol number within six months of the advancement to candidacy date.
 - 3a. I have completed and passed the basic course, "Working with the IACUC", and a copy of my certificate of completion for the course is attached.

Signature of Student _____ Date _____ Signature of Joint Program Adviser/Chair _____ Date _____

Signature of Dissertation Chair _____ Date _____ Signature of Head Graduate Adviser, UC Berkeley _____ Date _____

Major: _____

Name: _____

(Last, first, middle)

Qualifying examination committee:

Committee chair and department _____

Date examination passed _____

Required language(s) and term/year completed:

1. _____

2. _____

3. _____

4. _____

Instructions

To be eligible for advancement to candidacy, you must have:

- 1) satisfied the foreign language requirement, if applicable;
- 2) passed your Qualifying Examination;
- 3) no more than two courses graded incomplete;
- 4) a minimum 3.0 grade-point-average in all upper division and graduate work taken in graduate standing; and
- 5) fulfilled any other departmental requirements, verified by a signed "Final Report."

If you have satisfied the eligibility requirements listed above, complete this application and obtain signatures from the Head Graduate Adviser for your major and your Dissertation Committee Chair. File the advancement form no later than the end of the semester following the one in which you passed the Qualifying Examination. If you are in a program eligible for the Dean's Normative Time Fellowship (DNTF), please be aware of the deadline for submitting the advancement form to be eligible for the DNTF.

If you will be conducting research using human subjects, you are required to first take the online Collaborative IRB Training Initiative (CITI) course (<https://www.citiprogram.org/default.asp>) and submit a copy of the CITI Course Completion Record with this application. For more information, contact the Office for Protection of Human Subjects (<http://cphs.berkeley.edu>).

Submit this form and a check in the amount of \$90 made payable to the Regents of the University of California to Graduate Services Degrees, 318 Sproul Hall #5900, UC Berkeley, Berkeley, CA 94720-5900.

This section for Graduate Division use only

Academic residence requirement met: _____ Previously published material: _____ Coauthored material: _____

Registered for: _____ *or* Filing Fee approval date: _____ Expiration date: _____

Date dissertation filed: _____ Notice of Filing sent: _____ Certificate of Completion issued: _____

Title of dissertation: